

PIONEERLAND LIBRARY SYSTEM
EXECUTIVE/FINANCE COMMITTEE MINUTES
Thursday, December 22, 2023, Willmar Library Multi-purpose room

Committee members present: Brent Olson, Duane Anderson, John Winter, Bill Paterson, Candice Jaenisch, Ron Antony and Eric Rudningen. *Absent:* Doug Erickson
Admin Staff: Laurie Ortega, Director.

Meeting was called to order at 6:00 p.m. by Olson. Roll call was taken and a quorum was present.

The agenda was approved on a motion by Antony, seconded by Jaenisch.
Minutes of the November 16, 2023 Executive/Finance Committee were approved on a motion by Rudningen, seconded by Anderson.

COMMITTEE REPORTS:

Finance Committee:

- A. The November 2023 Financial Report** was approved on a motion by Paterson, seconded by Antony.

- B. Bills and Check Registers** were approved on the same motion by Paterson, seconded by Antony.

Personnel Committee:

- 1) New Hires:** The following new hire was approved on a motion by Antony, seconded by Winter: Roxanne Engelsen, Library Asst. II, Cosmos/Litchfield.

OLD BUSINESS: None

NEW BUSINESS:

- 1) ESST/Sick Leave policy revision:** The revision to the PLS sick leave policy, to comply with Minnesota Statute 181.9447 on Earned Sick & Safe Time, was approved on a motion by Rudningen, seconded by Winter. The revised policy will go into effect January 1, 2024.

DIRECTOR'S UPDATE:

- 1) New London library:** The new library space is close to being ready to open. Shelves & furniture are in and staff is in the process of unpacking and setting up. The anticipated opening date of the new space in January 2, 2024.
- 2) Contract negotiations:** The union contract expires December 31, 2023. The negotiations team is looking for a meeting date that will work and will review the initial proposal as soon as one is sent.

OTHER: Next board meeting is scheduled for January 18, 2024 @ 7:00 p.m. (Finance Committee @ 6:30)

The meeting was adjourned by consensus at 6:25 p.m.
Recording Secretary – Laurie Ortega