

PIONEERLAND LIBRARY SYSTEM
EXECUTIVE/FINANCE COMMITTEE MINUTES
Thursday, August 17, 2023, Willmar Library Multipurpose room

Committee members present: Brent Olson, John Winter, Candice Jaenisch, Bill Paterson, Eric Rudningen, Doug Erickson, Duane Anderson and Ron Antony.

Admin Staff on site: Laurie Ortega, Director.

Meeting was called to order at 6:00 p.m. by Olson. Roll call was taken and a quorum was present.

The agenda with revisions was approved on a motion by Antony, seconded by Anderson.

Minutes of the July 20, 2023 Executive/Finance Committee were approved on a motion by Jaenisch, seconded by Rudningen.

COMMITTEE REPORTS:

Finance Committee:

- A. The July 2023 Financial Report + Bills and Check Registers** were approved on a motion by Jaenisch, seconded by Erickson.

Personnel Committee:

- **New Hires:** The following new hires were approved on a motion by Antony, seconded by Paterson:

Allison Broesder, Head Librarian, Madison/Canby/Dawson
Rebecca Drewlow, Multi-Task Service Center Assistant
Rachel Trettin, Library Asst. I, Hutchinson
Wesley Tembon, Library Asst. I, Hutchinson

OLD BUSINESS: None

NEW BUSINESS: None

DIRECTOR'S UPDATE:

A. Computer replacement: The system-wide computer replacement project is nearing completion with only three libraries left needing updating.

B. Head librarian vacancy: A head librarian has been hired for the Madison/Canby/Dawson vacancy. She started her new position on the 16th. A search is underway for the open Benson/Kerkhoven position.

C. Library building projects: The Appleton project is complete and the library is open, as of August 14th, at the new location! This was a 'soft opening.' It is anticipated the library will hold a Grand Opening at a later date.

The New London project is underway. Furniture and shelving have been chosen and ordered. The head librarian is working with the city on funds for an opening day collection. There is no projected completion date at this time.

OTHER: Next board meeting is scheduled for October 19, 2023 @ 7:00 p.m. (Finance Committee @ 6:30) Executive/Finance Meetings: Sept. 21 & Nov. 16 @ 6:00 p.m.

The meeting was adjourned by consensus at 6:30 p.m.
Recording Secretary – Laurie Ortega