

PIONEERLAND LIBRARY SYSTEM
EXECUTIVE/FINANCE COMMITTEE MINUTES
Thursday, February 16, 2023, Willmar Library Multipurpose Room

Committee members present: Brent Olson, John Winter, Doug Erickson, Duane Anderson, Candice Jaenisch, Bill Paterson and Mitch Kling. Absent: Eric Rudningen, and Ron Antony. Admin Staff on site: Laurie Ortega, Director.

Meeting was called to order at 6:01 p.m. by Olson. Roll call was taken and a quorum was present.

The agenda was approved on a motion by Erickson, seconded by Jaenisch.

Minutes of the January 19, 2023 Finance Committee were approved on a motion by Jaenisch, seconded by Winter.

COMMITTEE REPORTS:

Finance Committee:

- A. The January 2023 Financial Report** was approved on a motion by Paterson, seconded by Anderson.

- B. Bills and Check Registers** were approved on a motion by Erickson, seconded by Anderson.

- C. 2022 Fund Transfers were approved** on a motion by Winter, seconded by Paterson.

Personnel Committee:

- **New Hires:** No new hires.

OLD BUSINESS: None

NEW BUSINESS:

- A. 2023 Committee Appointments** were approved on a motion by Jaenisch, seconded by Erickson.

DIRECTOR'S UPDATE:

A. Legislative Update: An increase to RLBSS funding for regional library systems is in the governor's budget this session. This is the first time, maybe ever, that an RLBSS increase has been included as language in the governor's budget – so regional directors are hopefully that the bill will survive the legislative process this year.

B. 2022 Audit: The audit process has begun. Needed documents are being supplied via upload to the auditor's portal. The majority of the process will likely be completed remotely again this year. The annual audit presentation will be on the agenda for the April board meeting.

C. Classification/Compensation Study: Robert Bjorklund has been invited to the March 16, 2023 Executive/Finance meeting where he will present the results of the salary survey, his recommendations on adjustments, and answer any questions. The Exec/Finance committee will then present a recommendation to the full board at the April meeting.

OTHER: Next board meeting is scheduled for April 20, 2023 @ 7:00 p.m. (Finance Committee @ 6:30)
Executive/Finance Meetings: March 16 & May 18 @ 6:00 p.m.

The meeting was adjourned by consensus at 6:45 p.m.
Recording Secretary – Laurie Ortega